

## Cal Poly Humboldt Application Parking Citation Payment Plan Information

Cal Poly Humboldt offers individual(s) with **multiple** unpaid parking citations or citations totaling \$200.00 or more to enroll in a payment plan pursuant to ICSUAM Policy 4071.00.

Payment Plan Details:

- Applied late fees will not be removed but any late fees not yet applied will be placed on hold while the payment plan is in place.
- Any citations with DMV registration holds will be temporarily removed during the duration of this payment plan. If the **individual** defaults on the payment plan (e.g. misses a scheduled payment), the remaining balance AND all fees placed on hold will be reinstated. A DMV registration hold will be placed on the vehicle’s registration.
- If your payment plan is approved, a PMB customer service representative will contact you via e-mail in regards to your payment plan timeline and due date(s). A copy of the timeline and due date(s) will also be mailed to the address of the individual listed on the Payment Plan Application.
- Any parking ticket(s) on a payment plan cannot be disputed.

Payment Plan Duration:

Payment Plan Balances under \$200	Payment Plan Balances between \$200 - \$400	Payment Plan Balances over \$400
Payment plan must be completed within 4 (four) months	Payment plan must be completed within 6 (six) months	Payment plan must be completed within 9 (nine) months

To enroll in a Parking Citation Payment Plan, you must submit:

- 1) **A COMPLETED Parking Citation Payment Plan application (next page)**
- 2) **Submit a non-refundable payment plan enrollment fee of \$25.00 plus 10% of the payment plan total by check or money order**

## Cal Poly Humboldt Application Parking Citation Payment Plan

Name:		
Address:		
City, State, Zip Code:		
Telephone #:		
E-mail address:		
License Plate #:		
TICKET(S) #	AMOUNT OF FINE	
<b>A</b>	Ticket(s) Subtotal	\$
<b>B</b>	Payment Plan Fee (PPF)	\$25.00
<b>C</b>	Total Amount to be Included in Payment Plan (includes PPF) <i>A + B</i>	\$
<b>D</b>	<u>less 10% of Ticket(s) Subtotal + \$25.00 PPF*</u> <i>*due with Payment Plan application</i> <i>(A x 10%) + B</i>	\$
<b>E</b>	Balance Payment Plan Total (to be included in payment plan) <i>C - D</i>	\$

By signing this form, I, \_\_\_\_\_, agree to the terms and conditions  
*(print name)*  
of the payment plan as outlined in the payment plan information sheet.

Signature \_\_\_\_\_ Date \_\_\_\_\_

You must mail this completed **application, \$25.00 enrollment fee and 10% of the payment plan (by check or money order only) total to:**

**Parking Management Bureau  
C/O Payment Plans  
One University Circle  
Turlock, CA 95382**

For questions, please contact PMB at  
**1.800.700.4417**