



## REQUEST FOR HARDSHIP WAIVER

If the recipient of a ticket(s) is dissatisfied with the results Declaration\_Non\_Owner.pdf of the initial review, he/she may request an administrative hearing of the violation no later than 21 calendar days following the e-mailing of the results of the issuing agency's initial review. Pursuant to California Vehicle Code 40215 (b), the individual requesting an administrative hearing shall deposit the amount of the parking penalty with the processing agency. PMB allows individuals to request an Administrative Hearing without submitting a deposit of fees **only** in cases where the individual can demonstrate financial hardship.

Please complete this waiver form and attach the following:

- A copy of the original ticket
- Documentation that supports the information provided in your Statement of Combined Monthly Total Household Income/Expenses

*You must provide supporting documentation in order for your request to be reviewed.*

Deliver or send waiver request and all documentation to:  
Parking Management Bureau  
One University Circle  
Turlock, CA 95382

### REQUESTOR INFORMATION

<b>Name:</b>	
<b>Address:</b>	
<b>Phone Number(s):</b>	
<b>License Plate Number:</b>	
<b>Ticket Number(s):</b>	<b>Fine Amount:</b>

I hereby request to submit a hardship waiver for the above listed ticket(s) so that I may be granted an Administrative Hearing. I understand it is my responsibility to provide an accurate and complete portrayal of my finances and expenditures. I understand that I must provide support documentation for all of my entries; failure to do so will automatically render a denial in my application for a fee waiver. Under penalty of perjury, I certify that all statements made hereon are complete and accurate.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

